

ALTA HEALTHCARE DISTRICT  
REGULAR BOARD MEETING

MEETING DATE: THURSDAY, October 19, 2023  
TIME: 11:00 A.M.  
PLACE: DINUBA FIRE DEPARTMENT, 496 East Tulare Street, Dinuba, CA 93618

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**MISSION: WE EXIST TO ENHANCE THE PHYSICAL AND MENTAL HEALTH OF ALL RESIDENTS OF THE DISTRICT FROM CONCEPTION TO FINAL PASSING**

1. CALL TO ORDER – The meeting was called to order at 11:03 a.m. by Chairperson, Yvette Botello.

2. INTRODUCTION OF BOARD MEMBERS, STAFF AND GUESTS

BOARD ATTENDANCE

AREA I	JAVIER QUEVEDO	VICE CHAIR	ABSENT
AREA II	KATHY GRANT		PRESENT
AREA III	YVETTE BOTELLO	CHAIR	PRESENT
AREA IV	MARTHA SWAIM		PRESENT
AREA V	MARGIE DAVIDIAN		PRESENT

STAFF

CHIEF FISCAL OFFICER	JANA SPADE	PRESENT
DISTRICT COUNSEL	ALEX PELTZER	PRESENT
INTERIM CLERK OF THE BOARD	ADRIANA MACIAS	PRESENT

GUESTS

Rodger Neufeld	Open Gate Ministry
Cheryl Jackson	Open Gate Ministry
Corey Davis	Open Gate Ministry
Stephanie Hurtado	City of Dinuba – Parks and Community Service
Greg Chastain	City of Dinuba – Fire Department

3. PUBLIC COMMENT (Limited to 3 minutes per speaker)

**No Public Comment**

4. CONSENT CALENDAR

4.1 Approval of July 20, 2023 Minutes– Board Clerk

**Motion to approve July Minutes by Martha Swaim, 2<sup>nd</sup> Margie Davidian, Approved 4-0.**

5. GRANT APPLICATIONS, REPORTS AND INFORMATION

5.1 Open Gate Ministries – Grant Application

Open Gate Ministries submitted a grant application requesting funds to support their shelter and food distribution operation. Rodger Neufeld greeted the board and explained how the grant will support many families in the district that are in need. Cheryl joined in the conversation and went over the how the grant meets the district’s Policy X priorities. Corey answered questions posed by the board regarding medical care the shelter habitants receive and what the shelter

procedures are to ensure their habitant's needs are met. The shelter provides everything from hygiene products, food, clothing, transportation, job training, school supplies, and security to those in need. \$50,000 of the grant funds will support the shelter to ensure those who stay there have everything listed above in addition to keeping the shelter staffed and the utilities paid. The grant will provide 18.5% of the shelter's total costs for the year.

Open Gate's food distribution operation serves nearly 900 families per month and approximately 4,000 families per year. The board asked why Open Gate includes a budget for refrigeration and freezers every year and they answered that they have a total 9 freezers and 1 commercial refrigerator that is no longer working. Throughout the year they must pay to service these appliances and that comes at a cost. \$50,000 of the grant will support the food distribution operation by purchasing unserviceable freezers, vehicle maintenance for a truck solely used for pick up and distribution of food, utilities, insurances, and distribution supplies. The grant funds will support 8.3% of the food distribution operations total costs for the year. Open Gate acknowledges that the amount requested has increased over recent years and they hoped to not have to depend on the District's grant funds, but the need is so great due to several factors from the fluctuating economy, mental health instability, and addiction. The shelter and food distribution services started out as small operations out of the goodness of one person's heart many years ago and has since developed into the multifaceted operation that it is today. The operations could go on without the funds from the District, but would have to be scaled back greatly. Open Gate continues to seek donors by hosting events that will generate contributions from other local businesses and individuals in addition to leaning on the congregations of the local churches that have supported them over the decades.

**Motion to approve grant as requested by Kathy Grant, 2<sup>nd</sup> Margie Davidian, Approved 3-1.**

## **5.2 City of Dinuba – Parks and Community Services – Grant Application**

Stephanie Hurtado provided a brief description of the City of Dinuba's Park Master Plan and their goal for KC Vista Park for 2023-2024. The plan for the park is broken down into phases and the current phase is to complete the lighting of a walking path. The City of Dinuba was granted a Nature Based Solutions grant which provided funds for a butterfly garden, 38 trees, and 29 of 69 solar lights along the walking path. This City of Dinuba is now coming to Alta Healthcare District to provide funding for the purchase and install of the remaining 40 solar lights to complete the lighting of the walking path. The total amount requested from Alta Healthcare District is \$51,040. Ms. Hurtado advises that a plaque acknowledging the district will be added to the path as a thank you for the funding.

**Motion to approve grant as requested by Martha Swaim, 2<sup>nd</sup> Margie Davidian, Approved 4-0.**

## **5.3 City of Dinuba – Fire Department – Grant Application/Modification**

District Counsel Peltzer begins by clarifying that the previously tentatively approved MOU with the City of Dinuba for funding of an ambulance on an 18-month rotation and supporting salaries of single role paramedics is no longer moving forward as originally requested. The City is still interested in entering an MOU after they complete the appeals process regarding the Best Buy distribution tax agreement. Once that matter is settled, they will have a better grasp of their budget for the years to come and will contact the board at that time. The City of Dinuba Interim Chief Greg Chastain presented the board with a grant for a new ambulance which would have fallen under the MOU umbrella but since that is no longer on the table, the board will consider this grant request as a separate grant application. The ambulance will be ready in the next 6 months. Interim Chief Chastain did address the price difference from past ambulances that the

district has purchased explaining that inflation is a major factor, but they did opt to upgrade the gurney system. The grant request is for the purchase of 1 ambulance for \$310,427.

**Motion to approve grant as requested by Martha Swaim, 2<sup>nd</sup> Margie Davidian, Approved 4-0.**

6. OLD BUSINESS – STRATEGIC PLANNING – Clerk Macias

6.1 Update Grant Application Process

**No Action taken. Keep on Agenda.**

6.2 AED Grantee review

Interim Clerk Macias advises the board that she will be mailing letters to the organizations that were recipients of the AED grants. The board owns the AEDs and per the grant agreements the recipients are required to maintain the devices and notify the board if they have been moved or if the organization no longer desires to retain them. The AEDs that were distributed to the City of Dinuba through the Fire Department in 2016 may be too old to be operated or serviced, but no contact has been made regarding the disposal or return of the devices. Interim Chief Chastain offered to review his records and devices in the station and report back. All other recipients received devices in more recent years and should be serviceable.

**No Action taken.**

7. FINANCIAL REPORTS – CFO Spade

7.1 Report of Current Investment Account

7.2 Flash Report

7.3 YTD Budget to Actual

7.4 Grant Status Report

7.5 2023-24 Budget Status Report

7.6 Budget Adjustments

Adjust Kotman budget by \$1,200 for the year to allot for support of iPads. CFO Spade will make contact with Kotman to review for possible error on billing.

**Motion to adjust budget by Martha Swaim, 2<sup>nd</sup> by Margie Davidian. Approved 4-0.**

8. CLOSED SESSION - Board to adjourn to Closed session for the following Matters

8.1 No Items

9. MISCELLANEOUS COMMENTS/QUESTIONS – Board/Staff

9.1 Correspondence Review

- Public Records Act Request

- EDD Form

9.2 Tulare County Board of Supervisors Recognition

9.3 The board did not receive the Agenda for this October meeting ahead of the meeting for an unknown reason. Interim Clerk Macias provided hard copies at the onset of the meeting. Interim Clerk Macias sent the Agenda to the board and executive team in one email, but only those with non-Alta email addresses received the email. Interim Clerk Macias sent an email to Kotman during the board meeting to address the issue. This is the first meeting that the board completely relied on the iPads for receipt of the Agenda directly to their Alta email address.

10. NEXT MEETING: Thursday, November 16, 2023, at 11 AM

Location – Dinuba Fire Department

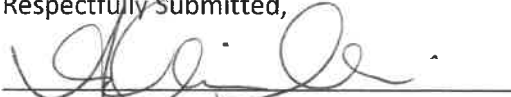
**Rescheduled to Thursday, January 18, 2024, at 11 AM**

11. ADJOURNMENT 12:28 PM - Yvette Botello, Chair

CERTIFICATION: THIS IS TO CERTIFY THAT THE ORIGINAL AGENDA WAS POSTED AT THE DINUBA BRANCH LIBRARY BY 11 AM October 16, 2023.

IF ANYONE WANTS COPIES OF ANY OF THE REFERENCED BOARD MATERIALS THEY MAY CONTACT THE INTERIM CLERK OF THE BOARD, ADRIANA MACIAS AT 559-372-2400 OR [clerk@altahcd.com](mailto:clerk@altahcd.com).

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Adriana Macias', written over a horizontal line.

Adriana Macias, Interim Clerk of the Board  
Alta Healthcare District