

ADOPTED Minutes – March 16, 2023 Board Meeting

ALTA HEALTHCARE DISTRICT REGULAR BOARD MEETING

MEETING DATE: THURSDAY, March 16, 2023
TIME: 11:00 A.M.
PLACE: DINUBA FIRE DEPARTMENT, 496 East Tulare Street, Dinuba, CA 93618

MISSION: WE EXIST TO ENHANCE THE PHYSICAL AND MENTAL HEALTH OF ALL RESIDENTS OF THE DISTRICT FROM CONCEPTION TO FINAL PASSING

1. CALL TO ORDER – The meeting was called to order at 11:08 a.m. by Vice-Chairperson, Javier Quevedo.

2. INTRODUCTION OF BOARD MEMBERS, STAFF AND GUESTS

BOARD ATTENDANCE

AREA I	JAVIER QUEVEDO	VICE CHAIR	PRESENT
AREA II	KATHY GRANT		ABSENT
AREA III	YVETTE BOTELLO	CHAIR	ABSENT
AREA IV	MARTHA SWAIM		PRESENT
AREA V	MARGIE DAVIDIAN		PRESENT

STAFF

CHIEF FISCAL OFFICER	JANA SPADE	PRESENT
DISTRICT COUNSEL	ALEX PELTZER	PRESENT
INTERIM CLERK OF THE BOARD	ADRIANA MACIAS	PRESENT

GUESTS

JORDAN WEBSTER	DINUBA FIRE DEPARTMENT
SAULO “BEN” HERNANDEZ	DINUBA FIRE DEPARTMENT
TYLER CODAY	M. GREEN & COMPANY

3. PUBLIC COMMENT (Limited to 3 minutes per speaker)
Chief of Dinuba Fire Department, Jordan Webster provided a brief update on the status of the residence in the Alta Healthcare District jurisdiction since the atmospheric river that hit the Central Valley the week prior. He advised that the community did not have any major damage considering that some areas received evacuation warnings.
4. CONSENT CALENDAR
 - 4.1 Adoption of Minutes of the January 19, 2023.
Motion to approve November Minutes by Director Swaim and 2nd by Director Davidian. Adopted 3-0.
5. GRANT APPLICATIONS, REPORTS AND INFORMATION
 - 5.1 Chief Webster introduced Saulo “Ben” Hernandez. Ben was a recipient of the Paramedic training grant. Ben is one of two recipients and the first one to complete the program. It took Ben approximately one year to complete the program through Sacramento State.

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The tuition was \$16,524.88 for Ben's program. Alta Healthcare District funded \$15,000.00 and the City of Dinuba funded the difference of \$1,524.88. Ben is officially a Certified Paramedic and working for the City of Dinuba Fire Department Ambulance Service. The grant is a three-year reoccurring grant of \$45,000.00 each year. Alta Healthcare District Board would like to reach out to the local newspaper for them to advertise. Chief Webster to coordinate with Board Clerk Macias to get something published when the second recipient is complete.

- 5.2 Proteus' Randy Espinoza responded to CFO Spade's request for return of funds with a check for \$5,000.00, the original amount awarded to them.
- 5.3 Family Healthcare Network's CAO Marisol dela Vega Cardoso followed up with Counsel Peltzer regarding their revised grant application. Counsel Peltzer reviewed the revised application and provided a description of the revised grant application in addition to a recommendation for the board to consider. Counsel Peltzer agrees the application meets the criteria that the District requests, but more information is required regarding statistics provided. The board collectively agrees to request more information and whether FHCN would consider different variations of approving the grant. Keep on agenda. **No Action Taken.**
- 5.4 Counsel Peltzer reviewed Dinuba Fire Department's grant application and provided a description grant application in addition to a recommendation for the board to consider. Chief Webster provided a PowerPoint presentation that lists statistics and his long-term goals of the ambulance service. Chief Webster stresses that without the district's grants, the ambulance service would be less effective in serving the community which extends further than just the City of Dinuba; the ambulance service's boundaries mirror Alta Healthcare District's boundaries. Counsel Peltzer and the board states that they have several questions and request that Chief Webster provide further detail of the Department's budget pertaining to the Ambulance service provided and the City's "201 Right's" status and requirements to maintain it. Keep on agenda. **No Action Taken.**
6. OLD BUSINESS – Executive Team Service Contracts – Counsel Peltzer
 - 6.1 Discussion regarding posting to hire a permanent Clerk of the Board. The board advises not to post the position at this time. **No Action Taken.**
7. FINANCIAL REPORTS – CFO Spade
 - 7.1 M. Green – Annual Audit Presentation. CPA Tyler Coday went over all key points in the District's Audit. M. Green & Company certify that to the best of their knowledge Alta Healthcare District is in good standing. They also advise that there is the potential risk that fraud could occur because of the District's staff size. The Auditors follow-up by stating that they do not believe fraud is occurring or has occurred, they are simply required to advise districts of this size that it is a possibility. Counsel Peltzer advises that the District has policies in place to minimize the risk of fraud.
Motion to accept the 2021-2022 Audit by Director Swaim and 2nd by Director Davidian. Adopted 3-0.
 - 7.2 Report of Current Investment Account
 - 7.3 Flash Report
 - 7.4 YTD Budget to Actual as expected.

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- 7.5 Grant Status Report is up to date.
 - 7.6 Budget Status Report as expected.
 - 7.7 Budget Adjustments- No adjustments to report at this time.
 - 7.8 2023-24 Budget Overview
Motion to approve financial reports by Director Swaim and 2nd by Director Davidian. Adopted 3-0.
8. MISCELLANEOUS COMMENTS/QUESTIONS – Board/Staff
- 8.1 Board Clerk Macias was asked by Chair Botello to look into iPad for the board members to use to view agendas and corresponding documents. Board Clerk reached out to Kotman requesting a quote on setting up the iPad and monitoring the software. Kotman stated they would send a quote but has not as of date. The board members present advise that they do not mind if the board clerk provides binders or packets of the agenda packet.
9. NEXT MEETING: Thursday, May 18, 2023, at 11 AM
Location – Dinuba Fire Department (Information)
10. ADJOURNMENT 1:27 P.M.- Javier Quevedo, Vice-Chair

Respectfully Submitted



Adriana Macias, Interim Clerk of the Board
Alta Healthcare District