

ALTA HEALTHCARE DISTRICT MINUTES
MEETING HELD ON ZOOM

MEETING DATE: THURSDAY, APRIL 14, 2022
TIME: 11:00 A.M.
SHELTER IN PLACE: ALL BOARD MEMBERS, STAFF, AND GUESTS APPEARED THROUGH ZOOM

BOARD ATTENDANCE

AREA I	JAVIER QUEVEDO	VICE CHAIR	PRESENT
AREA II	KATHY GRANT		ABSENT
AREA III	YVETTE BOTELLO	CHAIR	PRESENT
AREA IV	MARTHA SWAIM		PRESENT
AREA V	MARGIE DAVIDIAN		PRESENT

STAFF

CHIEF FISCAL OFFICER	JANA SPADE	PRESENT
CLERK OF THE BOARD	STEFANE LAWSON	PRESENT
ATTORNEY	MICHAEL WILHELM	PRESENT

GUESTS

MICHELLE POTELLO	Administrative Assistant to JORDAN WEBSTER, DINUBA FIRE CHIEF
ISAAC JOHNSON	DAVIS DEMOGRAPHICS
RAFFI SOGHOMONIAN	CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT MOT DIRECTOR
YOLANDA VALDEZ	CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT SUPERINDENDENT
JIM KOONTZ	ATTORNEY FROM PELTZER & RICHARDSON LAW FIRM

**MISSION: WE EXIST TO ENHANCE THE PHYSICAL AND MENTAL HEALTH OF ALL RESIDENTS
OF THE DISTRICT FROM CONCEPTION TO FINAL PASSING.**

1. CALL TO ORDER – The meeting was called to order at 11:00 a.m. by Chairperson, Yvette Botello.
2. INTRODUCTIONS OF BOARD MEMBERS, STAFF AND GUESTS
3. CONSENT CALENDAR
Motion to approve the Minutes of March 17, 2022, as presented, was made by Martha Swaim, seconded by Margie Davidian and approved. Minutes of the March 17, 2022 Meeting shall be executed by Stefane Lawson, Clerk of the Board.
4. PUBLIC COMMENT
None.
5. PUBLIC HEARING ON REDISTRICTING (FOURTH HEARING)
 - 5.1 Called to order at 11:03 a.m. by Chairperson, Yvette Botello.
 - 5.2 Report from Isaac Johnson of Davis Demographics re Zone Adjustments -
Isaac Johnson reported that he provided a compliance verification map reflecting all the current hospital districts of the voting areas for each trustee member. The purpose of adjusting the boundaries is due to the max rate that state law allows for as far as variance

(the total population of each trustee area), and the District's boundaries are currently out of compliance with state law, as it is necessary to allow for a more equal distribution of the population in each trustee voting area.

The committee has been provided with a couple different proposed plans. The first plan that seems to be the most favorable will solve the variance problem by keeping like neighborhoods together as much as possible and will also follow natural boundaries such as major streets, aqueducts, all which make nice natural breaks to the trustee boundaries. The goal is to get as close to 10,000 residents per trustee area as possible; this will be accomplished in the first plan of Davis Demographics, which brings the variance down to 4-1/2 percent, taking the District back into compliance with state law. Isaac Johnson invited questions. There were none.

5.3 Public Comments and Questions – None

5.4 Board Questions and Discussion – None

5.5 Approval of Recommendations of Davis Demographics - Motion to approve the redistricting recommendations of Isaac Johnson of Davis Demographics was made by Martha Swaim, seconded by Javier Quevedo and approved.

Michael Wilhelm indicated and Isaac Johnson confirmed that Davis Demographics will provide the District with a shape file that will then be provided to Tulare County Elections Office showing where our new district boundaries are.

The public hearing on redistricting was concluded at 11:10 a.m. by Chairperson, Yvette Botello.

6. GRANT APPLICATIONS, REPORTS AND INFORMATION

6.1 Report from Raffi Soghomonian of Cutler-Orosi Joint Unified School District re Grant Application for funds to complete lighting project/enhancement of public use of facilities - Yolanda Valdez, superintendent expressed gratitude to this committee, sharing that the Cutler-Orosi Sports Complex attests for the fact that people of the community are getting healthier, there are many people using the equipment and walking the paths, and expressed her thankfulness for the committee's goals and making them come to life. Raffi Soghomonian reported that the pending grant application will enhance the success of the community that has already witnessed; there is a mile and a half of walking track that is a concrete walking path, and this pending grant will give 76 lights around the walking trail; it will not allow the funding to do the wiring but that is something the District will provide; the lighting will allow use of the walking track at night time by the public, especially in the winter time when people are getting off work at 5:00 and its already dark. The school district will provide the labor. Each of the 76 lights will have their own motion detector to allow each individual light to turn on only when motion is detected.

Raffi Soghomonian invited questions. There were no additional questions.

Chairperson, Yvette Botello, asked that all board members, using this Cutler-Orosi Sports Complex as an example, do something similar in all their respective districts.

6.2 Board Questions and Discussion - None

6.3 Approval of Grant Application of Cutler-Orosi Joint Unified School District – Motion to approve the Grant Application of Cutler-Orosi Joint Unified School District made by Javier Quevedo, seconded by Margie Davidian and approved.

7. REPORT OF STEFANE LAWSON, BOARD CLERK

7.1 Review of Non-Financial Records/Recommendation to Destroy – Chairperson, Yvette Botello, asked Martha Swaim if she had reviewed the inventory list of non-financial

records, and Martha Swaim confirmed she had. Stefane Lawson confirmed that all three boxes are currently in her possession, at her office. Michael Wilhelm shared that a lot of records were cleaned up before Stefane Lawson took possession. Michael Wilhelm stated that all Agendas and all Minutes shall be kept perpetually, never getting rid of those documents. Jana Spade indicated that she also has boxes of records, four or five, and now having an inventory of what documents Stefane Lawson possesses, she will now eliminate those documents that are duplicated. Jana Spade stated that she also has all quarterly reports that go out to all board members which are fairly voluminous, and Jana Spade already has the QuickBooks records; it was determined that it is not necessary to retain all of those quarterly reports, only keeping a few years back. Yvette Botello reviewed the inventory lists and suggested that Box 2 all go on a disk. Michael Wilhelm stated that all correspondence can go on a disk, and all compliance letters shall be kept on a disk. Yvette Botello suggested that all of Box 3 can go on a disk.

- 7.2 Board Questions and Discussion – None
- 7.3 Approval of Recommendation to Destroy Certain Records – Motion to approve Stefane Lawson’s placement of all documents contained in Boxes 2 and 3 on a disk and Stefane Lawson’s retention of all hard documents contained in Box 1 (Agendas and Minutes) was made by Javier Quevedo, seconded by Martha Swaim and approved.

8. OLD BUSINESS

- 8.1 Community Partners’ Meeting – Michael Wilhelm indicated that Margie Davidian, Stefane Lawson and himself all met and discussed the Community Partner’s Meeting; the Senior Center is available on October 1st; Michael Wilhelm indicated that the structure of the meeting will be the same as before, with 40-50 people being in attendance; the board members will share a round table for discussion on the various questions. Stefane Lawson will work on contacting invitees and working on attendance of them and sending out the questionnaire; ultimately, the District is looking for good solid projects to invest money in; the board members will provide Stefane Lawson her marching orders so that a plan is in place for the October 1 meeting; there is a list of people who will be invited and the board members reviewed the list together, each member taking responsibility to contact certain invitees whom they already have a relationship with. Michael Wilhelm advised that as the board members invite people to the October 1 meeting, Stefane Lawson shall be advised of those invitees so as to keep track of the number of invitees.
- 8.2 Dinuba Senior Center – October 1, 2022 Availability and Completion of Facility/Equipment Use Form – It was confirmed that Stefane Lawson, as Clerk of the Board, will be identified on the Facility/Equipment Use Form as the Applicant.
- 8.3 Approval and Execution of Dinuba Senior Center’s Facility/Equipment Use Form and approval of board members’ list of invitees – Motion to approve moving forward with list of invitees as delegated by Chairperson, Yvette Botello, was made by Javier Quevedo, seconded by Martha Swaim and approved.
- 8.4 Report of Current Investment Account – Jana Spade reported that the investment account is at \$944,000 which is up from last month but down overall for the year. The investments were adjusted most recently and there is positivity for 2022, working more with domestic investments.
- 8.5 Flash Report – Jana Spade reported that cash is at approximately \$311,000 in checking which will cover the grant just approved; a budget adjustment is necessary
- 8.6 Grant Status Report – Nothing to report.

- 8.7 Budget Status Report – Jana Spade indicated that we are currently short \$50,000 in the current budget and will need an approval to work with Cutler-Orosi Joint Unified School District application just approved.
- 8.8 Findings and Recommendations(s) of Grand Jury – Yvette Botello confirmed that all board members received a copy of the Grand Jury’s findings and recommendations. Michael Wilhelm indicated that due to the pandemic the Board has had far less grant applications; if allowed by the Board, Michael Wilhelm will prepare a response to the Grand Jury for Yvette Botellos’ signature.
Motion to approve Michael Wilhelm’s preparation of a response to the Grand Jury was made by Javier Quevedo, seconded by Margie Davidian and approved.

9. NEW BUSINESS

- 9.1 New Ordinance to Update Board Wages – Jana Spade advised that Michael Wilhelm updated the Ordinance. Michael Wilhelm confirmed that the only change made was that of a code section. The April 14, 2022 Agenda erroneously identifies this item as a “discussion” item, not an “action” item, so it is now necessary to proceed with the first reading and approval of the New Ordinance to Update Board Wages on the May 19, 2022 Agenda.
- 9.2 Rules on Zoom Meetings After February 1, 2022 – Michael Wilhelm asked if the Board wanted to proceed with another Zoom meeting or in-person? The Board was in agreement to proceed with the next Board Meeting in-person. Michael Wilhelm advised that Stefane Lawson shall first contact Dinuba Library to reserve their conference room. If the Dinuba Library is not able to facilitate the meeting, then Dinuba Fire Department is the second choice.
- 9.3 Setting May 19, 2022 Meeting – The next meeting of the Board will be May 19, 2022, in person; Stefane Lawson will take charge of lunch for all; Jana Spade indicated she will reimburse Stefane Lawson for the costs of lunch.
Motion to approve returning to in-person meetings was made by Javier Quevedo, seconded by Margie Davidian and approved.
- 9.4 Adoption of Resolution 2022-4 - Resolution 2022-4 was not necessary, as the Board is returning to in-person meetings moving forward.

10. MISCELLANEOUS COMMENTS/QUESTIONS – Board/Staff

Javier Quevedo sought information about the park in Cutler, specifically wanting to know who to contact re beautifying/upgrading the park. Michael Wilhelm stated that it is necessary to consider what would enhance peoples’ physical health, such as a walking path or lighting. Javier Quevedo is concerned about getting greater use of the park by the citizens and suggested talking with the district supervisor re future plans for the park.

11. CLOSED SESSION (BOARD ONLY – REVIEW OF STAFF - Government Code §54947)

- 11.1 Explanation of Closed Door Session –Michael Wilhelm indicated that Jim Koontz, Attorney, from the Peltzer & Richardson Law Firm is present to represent the law firm as potential new legal counsel for the Board, which discussion will be conducted in Closed Session. Michael Wilhelm will be retiring soon, and it is necessary to secure replacement legal counsel. Jim Koontz, Attorney, is one of three attorneys with the Peltzer & Richardson Law Firm. All staff members left the Zoom meeting, allowing the Board

Members, Michael Wilhelm and Jim Koontz to discuss the pending issues in Closed Door Session.

After going into Closed Door Session, the Board emerged to announce that they had unanimously voted to hire Peltzer & Richardson as the new District Legal Counsel, replacing Michael Wilhelm. The Board is requesting a legal services agreement from the Peltzer & Richardson law firm to be on the next agenda for approval.

12. NEXT MEETING DATE: MAY 19, 2022; TIME: 11:00 A.M.; PLACE: TBD

13. ADJOURNMENT: 12:14 P.M.

Respectfully Submitted,



Stefane Lawson, Clerk of the Board
Alta Healthcare District