

**ALTA HEALTHCARE DISTRICT
REGULAR BOARD MEETING**

MEETING DATE: THURSDAY, May 15, 2025
TIME: 11:30 A.M.
PLACE: DINUBA FIRE DEPARTMENT, 496 East Tulare Street, Dinuba, CA 93618

**MISSION: WE EXIST TO ENHANCE THE PHYSICAL AND MENTAL HEALTH OF ALL RESIDENTS OF
THE DISTRICT FROM CONCEPTION TO FINAL PASSING**

1. CALL TO ORDER: The meeting was called to order at **11:32 a.m.** by Chairperson, Yvette Botello.
2. INTRODUCTION OF BOARD MEMBERS, STAFF AND GUESTS

BOARD ATTENDANCE

AREA I	JAVIER QUEVEDO	VICE CHAIR	PRESENT
AREA II	KATHY GRANT		PRESENT
AREA III	YVETTE BOTELLO	CHAIR	PRESENT
AREA IV	MARTHA SWAIM		PRESENT
AREA V	MARGIE DAVIDIAN		PRESENT

STAFF

CHIEF FISCAL OFFICER	JANA SPADE	PRESENT
DISTRICT COUNSEL	ALEX PELTZER	PRESENT
INTERIM CLERK OF THE BOARD	ADRIANA MACIAS	PRESENT

GUESTS

GREG CHASTAIN	Dinuba Fire Department – Chief
RAFFI SOGHOMONIAN	Cutler-Orosi Joint Unified School District
YOLANDA VALDEZ	Cutler-Orosi Joint Unified School District
J. CAMAQUIN	Cutler-Orosi Joint Unified School District
M. FERNANDEZ	Cutler-Orosi Joint Unified School District
D. MONCADA	Cutler-Orosi Joint Unified School District
ROBERTO VACA	Monson-Sultana - Superintendent

3. **PUBLIC COMMENT (Cal. Gov. Code § 54954.3)**

Dinuba FD Chief Greg Chastain will coordinate the upcoming MOU annual meeting.

4. **CALENDAR – Board Clerk**

- a. Approval of January 16, 2024, Minutes

Motion to approve January 16, 2024, Minutes for the Regular Board Meeting by Vice Chair Quevedo, 2nd by Director Swaim. Approved 5-0.

2. **ACTION ITEMS – GRANT APPLICATIONS & GRANT REPORTS**

- a. New Application: Monson-Sultana – Play Structure

Review application and report; Potential action to grant funds

Monson-Sultana Superintendent Vaca presented his application. He advised that the school has been under construction for a few years and majority of the construction is complete. The school committed to a modernization project, and what is left is a playground for the 4-6 graders. The 4-6 graders are not able to play on existing structures because it causes noise issues for nearby classrooms for the younger students. The school is aware that funds are limited and provided multiple structure sizing options. Vaca advised that the schools Boosters and School board intend to contribute some. No action taken.

- b. **New Application: Monson-Sultana – PPS Credential Counselor**
Review application and report; Potential action to grant funds
Vaca advised that school and COJUSD has lost its federal mental health grant. Schools across the country have lost federal mental health grants that were not approved by Congress. MS Board is going to convene and discuss the best route to take to keep the status quo in Mental Health support for the 2025-2026 school year at least. The board advised at the onset of the Application review section that they may not make motions for grants that will be using funds for the upcoming fiscal year due to the funds technically not being available yet. The board discussed how this matter is time sensitive and agreed that it was in the best interest of the school to decide now. **Motion to approve grant as presented, Minutes for the Special Board Meeting by Director Swaim, 2nd by Director Grant. Approved 5-0.**
- c. **New Application: Cutler-Orosi Joint Unified School District – Water Safety**
Review application and report; Potential action to grant funds
Valdez tells the story of a local teenage student who passed away last summer in a water way by drowning. He did not know how to swim and was wearing a life vest, however drowning was still the outcome. This ignited a vision to ensure that all the children in the district have the opportunity to learn how to swim. More than 60% of low-income families do not know how to swim. Would like the district to brand the water safety program as a partnership. There are two pools, one is a competition pool, and the other is a recreation pool. There will be minimal entrance fees for instruction and for recreation use. COJUSD would like to further discuss a potential partnership and provide alternative contribution options. No action taken.

3. FINANCIAL REPORTS – CFO Spade

- a. **Grant Status Report**
Monson-Sultana Grant No. FY2024-02 Report provided and accepted.
- b. **Flash Report**
- c. **YTD Budget to Actual**
- d. **Budget Adjustments**
- e. **Proposed Budget FY 2025-2026**
Motion to approve FY 2025-2026 Budget as presented by Vice Chair Quevedo, 2nd by Director Swaim. Approved 5-0.
- f. **New Investment Account – Charles Schwab**
Wells Fargo can no longer administer government accounts. CFO Spade reached out to Charles Schwab and they agreed to maintain the District’s investment account and advised savings would be available.
- g. **Accounting Software Options**
The current accounting software requires an upgrade that could cost up to \$1,080 plus a \$10 fee per payroll check. CFO Spade suggests switching to QuickBooks. She has a 2022 version which she already owns, she would charge time for the transition. The other option would be to purchase QuickBooks 2024 to have the latest version which would still offer a significant savings. **Motion to purchase and transfer all accounting to QuickBooks 2024 by Vice Chair Quevedo, 2nd by Director Grant. Approved 5-0.**
- h. **Streamline – Rate Increase**

Clerk Macias advised that Streamline is changing their subscription packages and increasing their rates. The current subscription the District utilizes is being discontinued. CFO Spade made accounted for additional costs in the 2025-2026 fiscal year budget. Maintaining a website is mandatory under SB 9229.

4. STRATEGIC PLANNING – Executive Team

a. Potential Establishment of Grant Season

Discussion Item; potential future action to modify District Policy X - Grant Policy
District Counsel Peltzer presents the staff memo discussing a potential grant season. He points out that the board has always followed the “first-come first-served” model, but it does not seem to provide equal opportunity. He asks that the board nominate two directors to create a subcommittee that will review the current grant policy and establish an amended version. The grant season is TBD but will be a period of 2-4 months. Board Chair Botello and Director Swaim volunteer to be on the Grant Policy subcommittee and will report after meeting for the board to review.

b. Website ADA Compliance

Clerk Macias went over the staff memo regarding new Website ADA requirements and how it will inevitably increase the website maintenance budget.

5. CLOSED SESSION - Board to adjourn to Closed session

- No Items

6. MISCELLANEOUS COMMENTS/QUESTIONS – Board/Staff

a. Correspondence

7. NEXT MEETING:

- Thursday, July 17, 2025, at 11:30 AM
- Location – Dinuba Fire Department

8. ADJOURNMENT 1:05 PM- Yvette Botello, Chair

CERTIFICATION: THIS IS TO CERTIFY THAT THE ORIGINAL AGENDA WAS POSTED AT THE DINUBA FIRE DEPARTMENT HEAD QUARTERS BY 11 AM January 13, 2025.

IF ANYONE WANTS COPIES OF ANY OF THE REFERENCED BOARD MATERIALS THEY MAY CONTACT THE INTERIM CLERK OF THE BOARD, ADRIANA MACIAS AT 559-372-2400 OR clerk@altahcd.com.

Respectfully Submitted,



Adriana Macias, Interim Clerk of the Board
Alta Healthcare District