

**ALTA HEALTHCARE DISTRICT
MINUTES OF THE BOARD OF DIRECTORS
REGULAR BOARD MEETING**

MEETING DATE: THURSDAY, November 20, 2025
TIME: 11:30 A.M.
PLACE: DINUBA LIBRARY, 150 South I Street, Dinuba, CA 93618

**MISSION: WE EXIST TO ENHANCE THE PHYSICAL AND MENTAL HEALTH OF ALL RESIDENTS OF THE
DISTRICT FROM CONCEPTION TO FINAL PASSING**

- 1. CALL TO ORDER:** The meeting was called to order at **11:34 a.m.** by Chairperson, Yvette Botello.

2. INTRODUCTION OF BOARD MEMBERS, STAFF AND GUESTS

BOARD ATTENDANCE

AREA I	JAVIER QUEVEDO	VICE CHAIR	PRESENT
AREA II	KATHY GRANT		PRESENT
AREA III	YVETTE BOTELLO	CHAIR	PRESENT
AREA IV	MARTHA SWAIM		PRESENT
AREA V	MARGIE DAVIDIAN		PRESENT

STAFF

CHIEF FISCAL OFFICER	JANA SPADE	PRESENT
DISTRICT COUNSEL	ALEX PELTZER	PRESENT
INTERIM CLERK OF THE BOARD	ADRIANA MACIAS	PRESENT

GUESTS

GREG CHASTAIN	Dinuba Fire Department – Chief
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3. PUBLIC COMMENT (Cal. Gov. Code § 54954.3)

New Ambulance arrived funded by District MOU and the Chief requests a photo with the board for a newspaper article; all EMT positions are filled with the addition of Kaden Rodel. The stations conference room is still under construction and on pause due to asbestos removal.

4. CONSENT CALENDAR – Board Clerk

- a. Approval of September 18, 2024, Minutes
Motion to approve minutes as presented by Director Swaim, 2nd by Director Davidian. Approved 5-0.

5. ACTION ITEMS – GRANT APPLICATIONS & GRANT REPORTS

- a. Application: Girls on the Run Tulare & Fresno

The board reviewed the grant application and memo provided by staff. No questions regarding the request were presented. **Motion to approve Grant application and submitted by Director Swaim, 2nd by Director Davidian. Approved 5-0.**

6. FINANCIAL REPORTS – CFO Spade

a. Grant Status Report

Open Gate made contact and advised that a report would be provided at the January meeting.

b. Flash Report

The statements reflect a higher balance than usual solely because of the delay in opening the investment account. CFO Spade advised the funds should be transferred into the investment account by the next meeting.

c. YTD Budget to Actual

d. Budget Adjustments

No budget adjustments needed.

e. Investment Account – Laif

Laif requested a letter from the Districts operating checking account bank (BMO) where the funds are currently being held. BMO provided a letter but included a line in error stating the account owner was CFO Spade which is incorrect. CFO Spade requested this be corrected to state that the District is the owner of the account. BMO has had several technical issues while attempting to satisfy this request but advise it is possible, and they are working on it.

7. STRATEGIC PLANNING – Executive Team

• Grant Policy Subcommittee – Grant Season Discussion

In the past the Board has expressed desire to update the way grants are submitted and presented. The subcommittee was unable to convene prior to this meeting, but since this meeting has a light agenda, the discussion will be held in open session with all directors present. The executive team suggests establishing a grant season to promote transparency and more evenly distribute funds across the district rather than at a first come first serve basis. The executive suggests the following:

1. January meeting will be an organizational meeting where the chair and vice-chair will be selected, and any new directors or re-elected directors will be sworn in. In addition to reviewing and accepting the Annual Audit.
2. Grant season will open in February and end in April.
3. March meeting will consist of a public forum/meeting of associations where community partners would be invited to attend to provide feedback and state needs and concerns within the community pertaining to health-related issues. The board may also discuss tentative budget for the next fiscal year.
4. The subcommittee will meet in May to review the submitted grant applications and discuss feedback from the public forum.
5. July meeting the board will receive a list of the grants that were approved by the subcommittee and will approve the new fiscal year budget.

Any meeting held after July will be for emergent grants that are time sensitive, grant reports, and other regular business.

8. CLOSED SESSION - Board to adjourn to Closed Session

- The board convened for closed session item discussion at 12:13 p.m. Closed session ended at 12:39 p.m.
 - **No Action Taken – Nothing to report**

9. MISCELLANEOUS COMMENTS/QUESTIONS – Board/Staff

a. Miscellaneous Comments -

Director Davidian moved to request that the district consider donating a portion of unused allocated funds to gift the staff at the Senior Care and Rehabilitation Facility \$10 gift cards to Starbucks as a thank you for their service in healthcare to a vulnerable community. There is a staff of 150, the board suggest purchasing \$10 gift cards to Starbucks for each staff member. Director Davidian and her family have volunteered to supply handwritten thank you/holiday cards to go with the gift cards in which they will also hand deliver just before Christmas. **Motion to approve the purchase of 150 \$10 Starbucks gift cards for the staff of the Senior Care and Rehabilitation Facility by Vice Chair Quevedo, 2nd by Director Swaim. Approved 4-0.** Director Grant chose not to vote due to her employment there.

10. NEXT MEETING:

- Thursday, January 15, 2026, at 11:30 AM
- Location – Dinuba Library

11. ADJOURNMENT 12:45pm - Yvette Botello, Chair

Notes:

For documents that are distributed to board directors concerning agenda items, members of the public may request such documents at least 48 hours in advance by phone at 559-372-2404 or by email at clerk@altahcd.com. All such documents will be available to the public at all meeting of directors.

If requested in writing in advance, a member of the public may be emailed or mailed copies of the agenda or agenda packet at the time it is distributed the legislative body. An established mailing fee may apply. The request may be mailed to 3746 W. Mineral King Ave, Visalia, CA 93291 or by email at clerk@altahcd.com.

****Agenda posted for public information on November 17, 2025, pursuant to Cal. Gov. Code 54954.2(a), in the lobby of Dinuba FD's admin office at 496 East Tulare Street, Dinuba, CA 93618 and on the District's website at www.altahcd.com.**