

**ALTA HEALTHCARE DISTRICT MINUTES
MEETING HELD ON ZOOM**

MEETING DATE: THURSDAY, FEBRUARY 18, 2021
TIME: 11:00 A.M.
SHELTER IN PLACE: ALL BOARD MEMBERS, STAFF AND GUESTS APPEARED THROUGH ZOOM

BOARD ATTENDANCE

AREA I	JAVIER QUEVEDO	VICE CHAIR	PRESENT
AREA II	KATHY GRANT		PRESENT
AREA III	YVETTE BOTELLO	CHAIR	PRESENT
AREA IV	MARTHA SWAIM		PRESENT
AREA V	MARGIE DAVIDIAN		PRESENT

STAFF

CHIEF FISCAL OFFICER	CLIFFORD BRESSLER	PRESENT
CLERK OF THE BOARD	IRENE CLEMENTS	PRESENT
ATTORNEY	MIKE WILHELM	PRESENT

GUESTS

ALBERT CENDEJAS & RAQUEL GOMEZ	CSET--MEALS ON WHEELS
YOLANDA VALDEZ	CUTLER-OROSI AED GRANT REPORT
ANTONIO QUINTANILLA & RAFFI SOGHOMONIAN	CUTLER-OROSI SPORT COMPLEX VALLEY HEALTH TEAM URGENT CARE
JEFFREY LAWSON & TED AVENA	TULARE-KINGS COUNTY CAMPUS LIFE
BRUCE SMITH	DINUBA FIRE CHIEF DINUBA CITY COUNCIL
JORDON WEBSTER DR. KULDIP THUSU	

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1. **CALL TO ORDER**
The meeting was called to order by Vice Chairman Javier Quevedo at 11:00 a.m.
 2. **INTRODUCTIONS OF BOARD MEMBERS, STAFF AND GUESTS.**
 3. **CONSENT CALENDAR**
 - 3.1 Motion to approve the Minutes of January 21, 2021 was made by Martha Swaim, seconded by Margie Davidian, and approved.

4. PUBLIC COMMENT

- 4.1 Dr. Thusu briefly addressed the Board regarding the possibility of a future discussion concerning the ways the Board could support students in high school wishing to receive an education in the healthcare field. He was asked to provide some practical suggestions for Board consideration.

5. GRANT REPORTS

- 5.1 CSET Senior Services/Meals on Wheels—Albert Cendejas and Raquel Gomez reported that “Meals on Wheels” provided 12,475 meals to 182 qualified residents 60 years of age and older in 2020. Due to the pandemic, this was primarily done by home deliveries. They are also working to get seniors vaccinated for the Covid pandemic.
- 5.2 Cutler-Orosi AED Grant Report—Antonio Quintanilla reported that the AEDs allowed the District to be fully State compliant. They did extensive training of staff and the units are spread throughout the District.
- 5.3 Cutler-Orosi Sport Complex—Raffi Soghomonian reported that the Sport Complex has been in use and very much appreciated since it was installed. People of all ages are using it. Three are plaques at each site acknowledging the contribution of the District.
- 5.4 Valley Health Team Urgent Care Expansion—Jeffery Lawson and Ted Avena expressed their appreciation for the much needed expansion of the urgent care facility the Grant provided. The medical offices are now open seven days a week with increased hours and open on holidays. They also added x-ray availability and an x-ray tech.
- 5.5 Tulare-Kings Campus Life—Bruce Smith reported on their progress with the launching of the Building Healthy Lifestyles Program. Toxic stress impacts many of the leading causes of death in the U.S. Additionally, childhood trauma impacts many students’ ability to perform academically now and is often carried into adulthood. The goal is to work with students and their families to address these issues. Due to the pandemic, they have not been able to fully launch the program. They have done some training and provided materials and limited counseling. They will continue to use the Grant in 2021 to continue to develop and expand the program.

6. OLD BUSINESS

- 6.1 Report of Current Investment Account—Cliff Bressler reported a total of \$940,575.80 in the investment account as of January 31, 2021.
- 6.2 Flash Report of Fund Balances—Mike Wilhelm reported that there was \$1,064,817.93 in total available funds to the District as of January 31, 2021.

- 6.3 **Grant Status Report**—The Board reviewed the report. There are no current Grant requests pending.
- 6.4 **Budget Status Report**—Mike Wilhelm emphasized to the Board that there was Grant money available to worthy and approved requests. There was discussion of the District expanding vaccine availability in the District. Dr. Thusu said he would provide some recommendations as to how the District could help with the vaccine and other matters related to Covid.
- 6.5 **Discussions of Recommendation From LAFCO Report**—Mike Wilhelm reported that LAFCO was complementary with the efforts put forth from Alta for the benefit of the community. A recommendation from LAFCO was to consider a merger with Kaweah Delta. Our response made it clear that while Alta would consider a JPA, it would not entertain a merger. LAFCO recommends we continue discussions with Kaweah Delta.
- 6.6 **Review and Approval of Response Letter to LAFCO.** Upon review of response letter, it was moved by Martha Swaim, seconded by Margie Davidian to approve the response letter presented by Mike Wilhelm to LAFCO. Motion approved. The letter will be sent to Yvette Botello to sign and send on to LAFCO.
- 6.7 **Report on Issues Related to Payroll Tax Matters**—Mike Wilhelm reported that this was a work in progress and the firm recently hired was negotiating with the State and Federal agencies to try to limit the work to be done. Paychex would do the payroll going forward for 2021. We would also correct 2020 and issue W-2s rather than 1099s. The current problem was that EDD needed to issue a special number before this could be done. The number was applied for and is still pending.
- 6.8 **Job Descriptions for CFO and Board Clerk**—Following a brief discussion where Cliff Bressler suggested the descriptions were too complicated. A motion was made by Yvette Botello, seconded by Martha Swain, to accept the job descriptions as presented. Motion approved.
- 6.9 **ACHD Re Certification**—Mike Wilhelm reported that the process was close to completion with only one Board member needing to submit her ethics certification.

7. NEW BUSINESS

- 7.1 **Policy on Fund Reserves**—Mike Wilhelm. Both the auditor and LAFCO had recommended a policy be developed on fund reserves for the District. It was moved by Martha Swain, seconded by Javier Quevedo, to approve the policy on fund reserves with corrections. Motion approved. This creates three reserve funds to be maintained by District.

- 7.2 Discussion of Community Partners Meeting—Margie Davidian, Yvette Botello and Mike Wilhelm will work on getting letters out to past participants in Community Partners requesting their involvement in planning a meeting for future activities. The Board was encouraged to distribute the new survey.
- 7.3 Ordinance 2021-1 Stipend Adjustment—Mike Wilhelm. It was moved by Martha Swaim, seconded by Yvette Botello, to approve the first reading of the Stipend Adjustment as presented. Approved. This provided for a five percent increase in the meeting stipend each year—2019 through 2022. 2020 would be retroactive under the Ordinance. The second reading would be at the next meeting of the Board.
8. BOARD SELF-EVALUATION
- 8.1 All surveys have been returned and was agreed to continue this discussion until the special meeting set for February 25, 2021.
9. MISCELLANEOUS COMMENTS
- 9.1 Mike Wilhelm expressed a need for an URGENT Board meeting prior to March 1, 2021. The date selected: February 25, 2021 at 12:00 p.m. on Zoom. An agenda will be sent out. He also told the Board that their financial disclosure forms for the FPPC would be due to Irene Clements no later than April 1, 2021.
10. NEXT REGULAR MEETING
DATE: MARCH 18, 2021 TIME: 11:00 A.M. PLACE: ZOOM
11. URGENCY MEETING
DATE: FEBRUARY 25, 2021 TIME: 12:00 P.M. PLACE: ZOOM
12. ADJOURNMENT: 12:35 P.M.

Respectfully submitted


Irene Clements, Clerk of the Board