

**ALTA HEALTHCARE DISTRICT MINUTES  
SPECIAL MEETING HELD ON ZOOM**

MEETING DATE: WEDNESDAY, MARCH 31, 2021  
TIME: 6:00 P.M.  
SHELTER IN PLACE: ALL BOARD MEMBERS, STAFF AND GUESTS APPEARED THROUGH ZOOM

**BOARD ATTENDANCE**

AREA I	JAVIER QUEVEDO		ABSENT
AREA II	KATHY GRANT		PRESENT
AREA III	YVETTE BOTELLO		PRESENT
AREA IV	MARTHA SWAIM	ACTING CHAIR	PRESENT
AREA V	MARGIE DAVIDIAN		PRESENT

**STAFF**

CHIEF FISCAL OFFICER	JANA SPADE	EXCUSED
CLERK OF THE BOARD	IRENE CLEMENTS	EXCUSED
ATTORNEY	MIKE WILHELM	PRESENT

**GUESTS**

NONE

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1. CALL TO ORDER

The meeting was called to order by Acting Chair Martha Swaim at 6:08 p.m.

2. INTRODUCTIONS OF BOARD MEMBERS, STAFF AND GUESTS.

3. PUBLIC COMMENT

3.1 None.

4. NEW BUSINESS

4.1 Approval of Bylaw Amendments. Mike Wilhelm introduced the proposed bylaw amendments which include eliminating the grant review committee and adding a requirement for harassment training every two year. There was some additional small corrections to the language. Motion by Yvette Botello to adopt as stated, second by Kathy Grant, passed.

5. MISCELLANEOUS

5.1 Paychex. Mike Wilhelm informed the Board that Paychex had been dismissed as the company handling the payroll issues for Alta. The performance to date had been unacceptable. Jana Spade would be taking over all payroll matters.

- 5.2 New Clerk of the Board. Mike Wilhelm reminded the Board that Alta needed to have a new Clerk of the Board in place by the start of the next fiscal year (July 1). Both the City of Dinuba and the Chamber of Commerce were helping with the search.
- 5.3 Next Meeting. The next regular meeting of the Board is set for May 20, 2021 at 11 a.m. it will once again be by Zoom.
- 5.4 Harassment Training. After the adjournment of the meeting the members would individually take their State required 2 hour harassment training on the internet and would send their certificates to Mike Wilhelm. These are required to complete the re-certification process with ACHD.

6. ADJOURNMENT: 6:20 P.M.

Respectfully submitted

A handwritten signature in black ink, appearing to be 'Mike Wilhelm', written over a horizontal line.

Mike Wilhelm, Acting Secretary