

ALTA HEALTHCARE DISTRICT MINUTES
MEETING HELD AT DINUBA FIRE DEPARTMENT, 496 East Tulare Street, Dinuba, CA 93618

MEETING DATE: THURSDAY, SEPTEMBER 15, 2022
TIME: 11:00 A.M.
LOCATION: ALL BOARD MEMBERS, STAFF, AND GUESTS APPEARED IN PERSON

BOARD ATTENDANCE

AREA I	JAVIER QUEVEDO	VICE CHAIR	ABSENT
AREA II	KATHY GRANT		ABSENT
AREA III	YVETTE BOTELLO	CHAIR	PRESENT
AREA IV	MARTHA SWAIM		PRESENT
AREA V	MARGIE DAVIDIAN		PRESENT

STAFF

CHIEF FISCAL OFFICER	JANA SPADE	PRESENT
CLERK OF THE BOARD	STEFANE LAWSON	PRESENT
LEGAL COUNSEL	ALEX PELTZER	PRESENT

GUESTS

JORDAN WEBSTER	DINUBA FIRE CHIEF
ROBERTO VACA	MONSON SULTANA SCHOOL SUPERINTENDENT

**MISSION: WE EXIST TO ENHANCE THE PHYSICAL AND MENTAL HEALTH OF ALL RESIDENTS
OF THE DISTRICT FROM CONCEPTION TO FINAL PASSING.**

1. CALL TO ORDER – The meeting was called to order at 11:02 a.m. by Chairperson, Yvette Botello.
2. INTRODUCTIONS OF BOARD MEMBERS, STAFF AND GUESTS
3. CONSENT CALENDAR
Motion to approve the Minutes of Special Meeting held on June 23, 2022 and the Minutes of July 21, 2022, respectively, as presented, was made by Martha Swaim, seconded by Margie Davidian and approved. Minutes of the June 23, 2022 Special Meeting and Minutes of the July 21, 2022 Meeting shall be executed by Stefane Lawson, Clerk of the Board.
4. PUBLIC COMMENT
Jordan Webster reported on the anticipated personnel grant, indicating that it is still in process. The two trainees have started their internship and are both doing well.
5. GRANT APPLICATIONS, REPORTS AND INFORMATION
 - 5.1 Monson Sultana Unified – Review and Discuss Grant Report. Roberto Vaca reported he understands the needs of Monson Sultana Unified and has assessed the various areas of opportunity. He referenced the reports provided by him to the Board Members on this date and stated that AHCD previously supported a full-time counselor for mental health

needs of the students. Roberto Vaca reported that there has been a significant increase of mental health needs for the students. He shared that the dedication of the existing mental health counselor and social worker has resulted in improved attendance and grades of the students overall. Roberto Vaca stated there continues to be a great need for mental health counselors for the students and, in some cases, it is necessary to provide referrals to Dinuba Children's Services, which is a Tier 3 support. Roberto Vaca referred to his second report (provided in color) re the social worker through Tulare County Office of Education, which Monson Sultana contracts with one day per week, allowing for mental health support to the students five days per week. The social worker was able to serve 72 unique students with the one day per week allotted, totaling 343 one-on-one sessions. Roberto Vaca explained that the challenge with this model, however, is for those students who need counseling and who have a relationship with the social worker from Tulare County Office of Education, those students have to wait a full week before they can see her again on Monday. Unfortunately, for those kids who are in a crisis, their crisis is not going to pause for four days, so the other counselor who is there four days per week steps in, but this makes it difficult for the students in need, because there is no relationship with the other counselor. Roberto Vaca reiterated that the investment of AHCD is working.

- 5.2 Monson Sultana Unified – New Grant Application. Roberto Vaca presented the Board Members with three separate grant proposals. The first grant proposal referenced an allocation from AHCD in August for the 2022-2023 school year in the amount of \$73,850; this grant proposal requests an additional \$25,000 - \$5,000 of that for the purpose of providing the four day per week counselor a cost of living raise; she is an independent contractor and not part of the cost of living adjustment that recently occurred for all employees of the school district. The remaining \$20,000 is to pay for an additional social worker from Tulare County Office of Education at one day per week. Chairperson Botello requested clarification of the \$25,000 being for all three years. CFO Spade confirmed that the last installment on the \$73,850 was just paid. District Counsel Peltzer confirmed that Roberto Vaca has two additional proposals. Roberto Vaca reviewed his second proposal, which is for \$100,000 to add a second counselor. Roberto Vaca indicated that based on the data there is 430 students at Monson Sultana school and over 100 of them are requiring ongoing mental health support and in order to be effective to get to the core of the challenges, the school district needs a second counselor, as the current set up is not meeting the needs. The second proposal would include three years. The final grant application is seeking support for a full time school resource officer. Monson Sultana has never had a resource officer until a few weeks ago when a partnership was formed with Tulare County Sheriff's Department for two days per week on a rotation with Traver and Kings River schools; this has made a big difference. Chairperson Botello asked for clarification of who pays for the two days per week of law enforcement on the campus of Monson Sultana, and Roberto Vaca advised that it is currently being paid out of district funds, but it is not sustainable. Roberto Vaca indicated Monson Sultana is unincorporated, Cutler-Orosi has a sheriff substation, Dinuba Unified kids have a police department, and Monson Sultana is in the middle and without either. Chairperson Botello suggested that the State of California give funding/resources at a later date to assist with these issues. Roberto Vaca advised that the most recently received funds from the State of California paid for a new library and

gymnasium. CFO Spade asked for clarification re the safety officer proposal and whether it would be five days per week or seven, and Roberto Vaca confirmed it would be only five days, and for this year it would be AHCD paying the extra three days, and for the years to come paying the \$105,000, since it is not a sustainable model to fund ongoing; the \$105,000 would cover five days, but for this year only it would be for three days, so 3/5ths of the \$105,000 which is \$63,000. District Counsel Peltzer suggested that we refer to the policy on grants, which states that a grant application is submitted to a board member before the meeting, and the board member whom might want the application considered meets with the applicant to review and discuss all of the questions that are arising today to make certain that we know exactly what is being requested, so this presentation today should be considered an introduction of grant ideas. District Counsel Peltzer indicated that the first item distributed today by Roberto Vaca was discussed at the last meeting, specifically, the \$25,000 extra for the social worker and the \$5,000 for the raise being added to the already approved grant of \$73,850, the Board can take action on that issue today and the remaining items shall be tabled.

Motion to approve the additional \$25,000 to Monson Sultana was made by Martha Swaim, seconded by Margie Davidian and approved. District Counsel Peltzer asked CFO Spade whether she will amend the current year agreement, and CFO Spade indicated she will do a new one for the \$25,000, as the \$73,850 has already been paid.

- 5.3 Dinuba HS Medical Academy – Review and Discuss Grant Report. Dinuba HS Medical Academy submitted their report via email and is included in the agenda packet. Per their report, they received \$50,000 from AHCD, they bought \$4,125 in supplies, and the rest was spent on travel and conferences and a lot of American Express cards, one of which totals \$15,000. The Board Members requested CFO Spade request a breakdown/itemization of use of grant monies. District Counsel Peltzer confirmed that the Board did not take action to accept the report of Dinuba HS Medical Academy.
- 5.4 Orosi HS Career Pathways/Academy of Health – Review and Discuss Grant Report. CFO Spade will send another letter to Orosi HS Career Pathways/Academy of Health advising them that they are in violation of their agreement and, if the requested information is not received by the time of the next board meeting, they will be asked to return the grant monies and will not be eligible for future grant(s).
- 5.5 Proteus – Review and Discuss Grant Report. CFO Spade will send another letter to Proteus advising them that they are in violation of their agreement and, if the requested information is not received by the time of the next board meeting, they will be asked to return the grant monies and will not be eligible for future grant(s).
- 5.6 Dinuba Fire Department – New Grant Application. Chairperson Botello introduced Jordan Webster and invited his presentation of the Fire Department’s new grant application. Jordan Webster explained that this grant submittal is for the purchase of an oxygen generation system. The department currently has an oxygen generator but it has been nursed along for at least the last five years. The system currently in place was designed when the department was running approximately 2,500 calls per year, and

now the department is handling 4,600+ medical calls per year. Jordan Webster indicated that the expected life span of this sought equipment is 20 years. CFO Spade reviewed the budget.

Chairperson Botello recommended the Board approve the new grant application for an oxygen generator for Dinuba Fire Department, as presented by Jordan Webster, and requested the Board Members to provide a first. Motion to approve the grant application of Dinuba Fire Department for an oxygen generator was made by Martha Swaim, seconded by Margie Davidian and approved.

- 5.7 Family HealthCare Network – New Grant Application. Chairperson Botello indicated that she and Vice Chairperson Quevedo met with Family HealthCare Network. The application encompasses several requests. Chairperson Botello indicated that page four and five of the application reflects optometry, which is not currently available in Cutler-Orosi. District Counsel Peltzer questioned the items requested and the costs associated with same and suggested we take this application as a starting point. District Counsel Peltzer will reach out to Family HealthCare Network to discuss their grant application further.
- 5.8 Consideration (and possible approval) of the above (5.1 through 5.7) by Board Members Other than action indicated above, no additional action taken.

6. NEW BUSINESS –

- 6.1 Post Office Box – Retrieval/Disbursement of District's Mail. It was confirmed by Chairperson Botello that she checks the post office box once per week currently, but typically the post office box is checked twice per month. All of AHCD's bills are delivered directly to CFO Spade.
- 6.2 Review 2022 Local Agency Biennial Notice from Tulare County Clerk of the Board. District Counsel Peltzer indicated that this is simply a clerical task and we need to advise that nothing has changed, so no need to readopt our conflict code.
- 6.3 Approval of Filing 2022 Local Agency Biennial Notice with Clerk of the Board of Supervisors. District Counsel Peltzer will ensure the information is provided to the Clerk of the Board of Supervisors.

7. OLD BUSINESS –

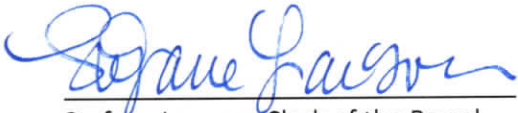
- 7.1 Status of installment of new auditor – CFO Spade indicated the new auditor is working on getting established.
- 7.2 Strategic Planning Needs and Options – District Counsel Peltzer indicated that he reached out to ACHD who provided information to his questions re strategic planning needs and options, and both sources of information supplied by ACHD will not fulfill the needs of AHCD. He suggested creating an outline for strategic planning and schedule a special meeting to address these trailing concerns. A special meeting will be set in October (Date/Time TBD) to discuss the strategic planning needs and options of AHCD.
- 7.3 Report of Current Investment Account – CFO Spade advised the current investment account is down but is expected to be better come October.

- 7.4 Flash Report – CFO Spade indicated that there has not been much coming through recently.
 - 7.5 YTD Budget to Actual – CFO Spade shared that Open Gate requested their grant funds be sent the first of October to coincide with their fiscal year.
 - 7.6 Grant Status Report – CFO Spade will provide letters to Proteus and Orosi HS Career Pathways/Academy of Health requesting, again, their reports.
 - 7.7 Budget Status Report – CFO Spade reported that the budget status is doing better.
 - 7.8 Budget Adjustments – None.
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8. MISCELLANEOUS COMMENTS/QUESTIONS – Board/Staff. None

 9. NEXT MEETING DATE: STRATEGIC PLANNING MEETING WILL BE HELD IN OCOTBER (TBD). REGULARLY HELD MEETING IS NOVEMBER 17, 2022; TIME: 11:00 A.M.; PLACE: Dinuba Fire Department

 10. ADJOURNMENT: 12:45 P.M.

Respectfully Submitted,



Stefane Lawson, Clerk of the Board
Alta Healthcare District